

633 Patrol Leader Council Planner

Activity	Description	Run By	Time	Notes
Opening 5 minutes	Start the meeting with opening ceremony	SPL	7:30pm	
Roll Call and Reading of the Log (Minutes) 5 minutes	Ask the troop scribe to call the roll and read the log from the previous meeting. Council members may make additions or corrections to the log before voting to approve it as part of the council's permanent record.	Troop Scribe	7:40pm	
Patrol Reports/ Quartermaster Report 15 minutes	Each patrol leader should be prepared to make a report on the progress of his patrol. His report should include information about new members, advancement progress , and anything the patrol has done since the last patrol leaders' council meeting.	Patrol Leaders Quartermaster	7:45pm	
Old Business 15 minutes	Take up any discussion items left unresolved at the last patrol leaders' council meeting. When necessary, bring matters to a close by asking for a vote.	SPL	8:00pm	
Big Event Planning 15 minutes	Review and discuss the big event related to the upcoming month's troop program feature. While the event itself will have already been determined during the troop program planning conference, details may need to be worked out. Determine the who, what, where, when, why, and how of the event. Patrol leaders can add to the discussion by voicing ideas raised by their patrols. Explore the issues and bring any essential matters to a vote.	SPL	8:15pm	
Troop Meeting Planning 15 minutes	Distribute Troop Meeting Plan sheets for each of the month's troop meetings. (The plan sheets can be found on the 633 website.) As you and the patrol leaders' council review plans for each of the month's four meetings, assign responsibility for portions of the meetings, taking care to distribute the load equally among the patrols and troop leaders. Be sure to plan three levels of skills instruction for each meeting so that all age groups will be equally challenged.	SPL	8:30pm	
New Business 15 minutes	This portion of the meeting is devoted to discussion of items not previously on the agenda. A patrol may be requesting permission to embark on a patrol hike, for example, or the opportunity for a special troop service project may have recently come up. Among the issues to be addressed by the patrol leaders' council are any disciplinary problems within the troop. The troop's youth leaders can consider the best ways to encourage appropriate behavior by each Scout and develop strategies for dealing with any instances of inappropriate behavior. Information about more serious behavior problems should be passed on to the Scoutmaster and troop committee so that they can handle the situation, often by meeting with the Scout and his parents or guardians.	SPL	8:45pm	